

Housing Choice Voucher Family Obligations

A list of the Family Obligations you are required to comply with are listed on the Housing Choice Voucher. The following is a list of additional Family Obligations you must comply with that may/may not be listed on the Voucher. Failure to comply with the Family Obligations will result in the loss of your Voucher.

General Requirements:

- Once you are leased up, you will be required to reside in the unit for one (1) year before you can move again.
- If you vacate the unit before the year is up your assistance will be terminated unfavorably, and you may not be able to successfully reapply to the program.
- If you wish to move to another unit after the first year, you will need to let your caseworker know and they will direct you on the proper procedures for a unit transfer.
- You will be required to certify every year. Your caseworker will mail out a recertification packet for you to complete. Failure to recertify within the provided timeframes will result in unfavorable termination.

Some major violations:

- Failure to supply any or partial information that the CHA or HUD determines to be necessary
- Unreported family absences from the unit.
- Failure to notify owner and CHA (**30-day written notice**) before moving out of the unit or terminating the Lease.
- Failure to request PHA's written approval to add any family member as an occupant to the unit.
- Criminal activity / drug related criminal activity
- Failure to keep up with utilities and tenant portion of rent
- Damage the unit or premises and or permit any guests to damage the unit or premises
- Failure to follow CHA policies and procedures (If you are unsure - ask)
- Failure to comply with the provisions of the Lease

Mandatory Terminations:

- Methamphetamine Manufacture or Production
- Lifetime Registered Sex Offenders